

DATE _____

TO THE PROPERTY MANAGER
RAINE AND HORNE WOLLONGONG
226 Corrimal Street, Wollongong – Ph 4229 9600

Re _____
(Property address)

TENANT MAINTENANCE REQUEST FORM

Please complete all required details

This form can be returned to our office in any of the following ways:

Hand Delivered or Mailed to: 226 Corrimal Street, Wollongong

Fax: 4224 4680

Email: info@rhw.com.au

TENANT DETAILS

Tenant Name: _____

Home Number: _____

Mobile number: _____

Email: _____

DETAILS OF MAINTENANCE REQUIRED

(Please provide as much detail as possible including the location of the repair)

ACCESS DETAILS

I authorise Raine & Horne Wollongong to issue a key to the required tradesman/handyman etc: YES / NO

Other:

In the event of an urgent repair please contact our office on (02) 4229 9600